



# The American Legion - Department of Ohio

## Gifts For Yanks

VAVS LOCATION: \_\_\_\_\_

REQUESTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_ VAVS GENERAL FUND    \_\_\_\_ VET CENTER    \_\_\_\_ CANTEEN BOOKS    \_\_\_\_ GIFT SHOPS

*Please list the items and/or cash advance you are requesting to be reimbursed for and the amounts:*

**ITEM:**

**AMOUNT \$:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

**TOTAL:**

\$ \_\_\_\_\_

*Please provide who the check should be made payable to and the exact location to be mailed:*

**Payable To:**

**Address:**

**Phone:**

**Email:**

**SPECIAL INSTRUCTIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\*\*Please make sure all receipts are attached and an explanation is provided if you are requesting a cash advance.*

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_